



The 5-Day Job Search by Annie Margarita Yang

Post Interview Follow Up Email Templates

Follow-Up Email After Interview

Subject: Following Up on [Job Title] Interview

Hello [Recipient's Name],

I trust this message finds you well. I wanted to take a moment to thank you for the opportunity to interview for the [Job Title] position at [Company Name] on [Date].

The role aligns perfectly with my career aspirations and I'm enthusiastic about the possibility of becoming a part of your team.

I am keen to know if there have been any updates regarding the position.

Thank you once again for considering me for the role. I am looking forward to your feedback.

Best regards,

[Your Name]



Thank You Email After Interview

Subject: Appreciating our Discussion – [Your First Name] [Your Last Name]

Dear [Interviewer's Name],

I am writing to express my gratitude for the opportunity to interview for the [Job Title] position at [Company Name] earlier today. It was an absolute pleasure to meet you and the team, and learn more about the exciting opportunities that this role presents.

I was particularly impressed by [specific detail about the company or job discussed in the interview]. This resonated with me because [explain why this detail was important or appealing to you and how it aligns with your career goals or values].

In reflecting on our conversation, I believe my [specific skill, experience, or trait] would be a great fit for your team and allow me to [how you will apply this skill/experience/trait to achieve a goal, solve a problem, etc., for the company].

Thank you once again for considering my application. I am even more enthusiastic about the possibility of joining your team after our discussion. I look forward to the possibility of further discussing how I can contribute to [Company Name].

Best Regards,

[Your Name]